

# Standard Agreement Format

## Standard Agreement

Standard Agreement

This Agreement is entered into on this [Date] by and between:

Party A: [Full Legal Name of Party A, Address, Contact Details]

Party B: [Full Legal Name of Party B, Address, Contact Details]

### 1. Purpose

The purpose of this Agreement is to outline the terms and conditions under which Party A will provide [describe service or product] to Party B.

### 2. Term

This Agreement shall commence on [start date] and continue until [end date or termination conditions].

### 3. Responsibilities

- Party A's Responsibilities:

- [List responsibilities, e.g., providing services, meeting deadlines]

- Party B's Responsibilities:

- [List responsibilities, e.g., payment terms, materials, or information required]

### 4. Payment Terms

Party B agrees to pay Party A [specify amount and currency]. Payment shall be made [specify schedule or milestones, e.g., monthly, upon completion].

## Standard Agreement Format

### 5. Confidentiality

Both parties agree to keep all proprietary information confidential and not to disclose it to any third party.

### 6. Termination

Either party may terminate this Agreement with [number] days' written notice.

### 7. Governing Law

This Agreement shall be governed by the laws of [specify jurisdiction].

### 8. Signatures

---

Party A's Signature

Name: [Full Name]

Date: [Date]

---

Party B's Signature

Name: [Full Name]

Date: [Date]